

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1916
October 8, 2019**

OFFICIAL MINUTES

Members Present: Robert Van Wicklin, William Murphy, Shana Chudy,
Debra Golley, Connie Hellwig, Leonard Zlockie

Members Absent: Carl Calarco

Staff Present: Robert Miller, Melissa Sawicki, Aimee Kilby, Maren Bush, Erich Ploetz

Staff Absent: None

Others Present: Cathie Nason, Helena Brierton, Ginna Hensel (Ellicottville Times)

Call to order of meeting
President Van Wicklin called the regular meeting of October 8, 2019 of the Ellicottville Central School Board of Education to order at 6:12 p.m. The pledge to the flag of the United States was recited.

Roll Call
Carl Calarco - absent

Changes, Additions and Deletions to the Agenda

Additions:
Presentations & Reports:
6a. Youth Climate Summit (Helena Brierton)

New Business:
16s. Moved by _____, seconded by _____,
upon the recommendation of Robert Miller, Superintendent of Schools, approval
of a fieldtrip for three students and Mrs. Brierton to the Adirondack Wild Center for the Youth
Climate Summit (November 5-7, 2019).

Public Comment
None

Approve Agenda
Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of
Schools, to adopt the agenda of the October 8, 2019 Board of Education Meeting with additions.

**Yes – 6
No – 0
Carried**

Presentations & Reports:
Youth Climate Summit (Helena Brierton): Mrs. Brierton stated that she would like to take three ECS students to the Summit in Tupper Lake, NY. She stated that dates of the Summit are November 5-7, 2019 (afterschool on the 5th until late evening on the 7th). Mrs. Brierton is a Master Teacher and the organization will pay for 5 meals for the students and transportation. The students would be responsible for \$75 each for housing. Students would travel via ECS transportation to Erie County (Orchard Park) and share transportation from there to the Summit.

Discussion: Mrs. Hellwig asked if the students would come back to a future board meeting and present on what they learn at the Summit. Erich Ploetz stated that the students are very excited about the opportunity. Superintendent Miller stated that the Board will vote on the proposal later in the meeting.

Communications, Commendations:
None

Informational Items:
None

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Superintendent's Report (Robert Miller):

1. Freezer in high school café is back up and working. The Government notified Mrs. Williams that their freezers were not working at a low enough temperature so all of the government food had to be thrown away. He stated that the food would be replaced eventually, but may take until next school year. He stated that in the mean-time the District would have to replenish the food supply and pay for it.
2. October 14* – Great Valley Town Planning Board Meeting regarding Solar Fields. Will bring information back to ECS Board after the meeting.
3. NYS cleaned the ditches out in front of the school.
4. Red Flag Law
5. NYSCOSS Conference – more info at 10/29/19 board meeting.
6. Insurance Claim - lightning strike.
7. Ed Law 2D – Cyber Security

Principals Reports:

MS/HS Principal (Erich Ploetz) - Absent

1. Mental Health Resources & Awareness
2. Melissa Reedy named New York State Master Teacher
3. Jacy Good Distracted Driving Assembly (October 8*)
4. 2019 College Consortium
5. Homecoming Pep Assembly

Elementary Principal/Director of Curriculum (Maren Bush) – Absent

1. STEAM (Multipurpose Room)
2. Data Team Meetings
3. Curriculum
4. Elementary Spirit Committee
5. PEDALS Grant Update
6. Project Know
7. Little Eagles Spirit Week

School Business Executive Report (Aimee Kilby)

1. ST-3
2. District Reserve Plan
3. Smart School Bond Act funds
4. Cattaraugus County Civil Service – Payroll Certification
5. BOCES Annual Salary Data Book (updates)
6. Meeting with the Evans Agency (Insurance Agents)

Consent Items:

Moved by Hellwig, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of September 10, 2019
- b. Acknowledgement of the September 17, 2019 and October 2, 2019 Claims Auditor Report
- c. Approval of the August 2019 Treasurer's Report

**Yes – 6
No – 0
Carried**

Committee Reports:

Budget Committee – October 8, 2019 @ 5:00 pm

- Reserves

Discussion Items:

Sr. Citizens Exemption – Superintendent Miller stated that some districts raised the Sr. Citizen's Exemption in 2016 to \$1,800. ECS did not in 2016. The new action would allow qualified senior citizens to claim unreimbursed Medicare bills. They would have to take care of the paperwork with the Assessor's Office. Seven schools in the County currently went with Option 2, which would raise the limit for senior citizens. ECS would be looking at \$600-\$700. Only around 45 parcels are affected in the District. Superintendent Miller stated that the Board will take formal action at the October 29, 2019 Board Meeting.

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Personal Finance – Graduation Requirement – Cathie Nason presented regarding the NGPF (Next Gen Personal Finance) Stanard Challenge, which is \$1 million in grants to spur adoption of personal finance education. Mrs. Nason stated that the District would have to make Personal Finance part of the ECS graduation requirement. She stated that she currently teaches personal finance for JCC and local credit but it is not a graduation requirement. In order to apply for the grant, the district would have to make it a requirement and implement it in the 2022-2023 school year. The Board agreed to proceed with the graduation requirement. Superintendent Miller stated that he will bring a policy to the board after the holidays.

Old Business:

None

New Business:

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the 8th grade trip to Washington, D.C. in June 2020.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a SAT Prep Course from January-March 2020 from 7:15 – 8:00 am.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of naming/dedicating the new soccer scoreboard in honor of Mary Neilon.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a donation of a fan for the faculty room from Louisa Benatovich (Class of 2019).

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval Kristin Biele (St. Bonaventure University) to complete her Literacy Field Placement for 6 weeks with Marie Davis during the 2019-2020 school year. Ms. Biele will be under the supervision of Dr. Davis and Mrs. Maren Bush, Elementary Principal.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval Ladonna Freundsuh and Jennifer Helie (St. Bonaventure University) to complete 35 hours of tutoring/elementary classroom observation under the supervision of Mrs. Maren Bush, Elementary Principal and Mr. Erich Ploetz, MS/HS Principal during the 2019-2020 school year.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Ellicottville Central School 2019-2020 Emergency Response Plan.

**Yes – 6
No – 0
Carried**

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Moved by Murphy, seconded by Hellwig, upon the recommendation of Robert Miller, Superintendent of Schools, approval to increase the substitute bus driver rate by 20¢ per hour effective 10/9/19.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a MOA with the Ellicottville Teachers Association regarding a teacher’s schedule for the 2019-2020 school year.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a MOA with the Ellicottville Teachers Association regarding a Student Mentor Program and a \$1,000 stipend.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Hellwig, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Resolution Issuing SEQRA Negative Declaration for Proposed Capital Improvements Project, 2019: WHEREAS, the Ellicottville Central School District (the “District”) and its Board of Education (the “Board”) propose to undertake a Capital Improvements Project, 2019 (the “Project”); and WHEREAS, the District and its Board, as the lead agency, have undertaken an environmental review of the Project as an Unlisted action in accordance with the State Environmental Quality Review Act and its implementing regulations promulgated by the New York State Department of Environmental Conservation (collectively “SEQRA”); and WHEREAS, such review included consideration of the Environmental Assessment Form for the Project, the criteria for determining whether the Project will have a significant adverse impact on the environment as set forth in 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations, and such other information deemed appropriate; and WHEREAS, the District/Board identified the relevant areas of environmental concern, took a hard look at these areas, and made a reasoned elaboration of the basis for its determination; NOW, THEREFORE, BE IT RESOLVED by the Ellicottville Central School District’s Board of Education that:

1. The District/Board is the lead agency for the review of the proposed Unlisted action under SEQRA, and the Capital Improvements Project, 2019 will not result in a significant adverse impact on the environment.
2. The attached Negative Declaration, incorporated herein by reference, is issued and adopted for the reasons stated in the attached Negative Declaration, and Parts 1, 2, and 3 of the Environmental Assessment Form are also incorporated herein by reference.
3. The Superintendent of the District is authorized to sign and file or have filed on behalf of the District/Board all documents necessary to comply with SEQRA.
4. This resolution is effective immediately.

**Yes – 6
No – 0
Carried**

Moved by Chudy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a resolution in regards to a Special Meeting and Vote at Ellicottville Central School on December 10, 2019 for a proposed Capital Improvements Project.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a donation of a refrigerator for the elementary faculty room from Kathie Taylor.

**Yes – 6
No – 0
Carried**

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Moved by Hellwig, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Home Instruction Students for the 2019-2020 school year.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to authorize the District Clerk to arrange for the use of a Cattaraugus County voting machine and appropriate personnel for the December 10, 2019 Capital Project Vote.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following agreement for the proposed Capital Improvement Project which will be voted on by district residents on December 10, 2019:

Bond Counsel & Related Capital Project Services: Hodgson & Russ

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Legal Notice to be published regarding the December 10, 2019 Capital Improvement Project Vote.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Hellwig, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following proposition to be voted on by Ellicottville Central School District residents on December 10, 2019 between the hours of 1:00 pm – 8:00 pm in the Elementary School foyer.

PROPOSITION NO. 1—CAPITAL IMPROVEMENTS PROJECT, 2019

Shall the following resolution be adopted, to-wit: RESOLVED, that (a) the Board of Education (the “Board”) of the Ellicottville Central School District, Cattaraugus County, New York (the “District”) is hereby authorized to undertake a Capital Improvements Project, 2019 (the “Project”) consisting of the reconstruction and renovation of, and the construction of improvements and upgrades to various District buildings and facilities (and the sites thereof), to implement various health, safety, accessibility and Code compliance measures and various other measures that are included and generally described in (but are not to be limited by) the Project Plan that was referred to in the public notice of the vote on this Proposition, and to expend therefor an amount not to exceed \$8,400,000; (b) a tax is hereby voted in an amount not to exceed \$8,400,000 to finance the estimated maximum cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by the Board; (c) in anticipation of such tax, obligations of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$8,400,000, and a tax is hereby voted to pay the interest on such obligations as the same shall become due and payable; and (d) New York State Building Aid funds expected to be received by the District are anticipated to offset a substantial part of such costs, and such funds, to the extent received, shall be applied to offset and reduce the amount of taxes herein authorized to be levied.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a fieldtrip for three students and Mrs. Brierton to the Adirondack Wild Center for the Youth Climate Summit (November 5-7, 2019) in Tupper Lake, NY.

**Yes – 6
No – 0
Carried**

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Personnel:

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Regina Vandenburg to the permanent position of teacher aide after successfully completing one year of probation. This permanent appointment is retroactive to September 24, 2019.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Mary Abbinanti to the permanent position of teacher aide after successfully completing one year of probation. This permanent appointment is retroactive to September 24, 2019.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following sports chaperones for the 2019-2020 school year:

Jennifer Hasper - Volleyball, Football, Basketball
Karen Morton - Volleyball, Football, Basketball
Tracie Rapacioli-Myers - Basketball, Volleyball
June Chapman - Soccer, Basketball
Randi Metzger - Soccer, Volleyball, Football
Diana Olson - Volleyball, Football
Christina Grant- Basketball, Football, Volleyball, Soccer

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following clock/book/scorers for the 2019-2020 school year:

Tracie Rapacioli-Myers - Volleyball
Glenn Hall - Football, Soccer, Basketball
Jamie Edwards - Volleyball
Sandy Olson - Volleyball
Diana Olson -Volleyball
Matt Finn -Basketball
Karl Schwartz -Volleyball, Basketball
Tim Grinols -Basketball
Tammy Eddy – Basketball

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Holly Richardson and Ann Chamberlain to teach an SAT Prep Class from January – March 2020 at a stipend of \$1,000 per teacher. Mrs. Chamberlain and Ms. Richardson will alternate teaching days (English and Math).

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Katelyn Morse to the substitute teacher aide list at a rate of \$11.10 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

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Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Chris Mendell as a mentor for Zachary Gelen and Melissa Reedy as a mentor for Kathryn Boutet. Mr. Mendell and Mrs. Reedy will each receive a stipend of \$1,200 for the 2019-2020 school year.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Anthony Giordano (F/T cleaner) effective October 11, 2019.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Michaela Pierce to the substitute teacher aide list at a rate of \$11.10 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of James Thompson to the position of full-time cleaner at a rate of \$11.10 per hour effective tentatively October 23, 2019. This appointment carries a one-year probationary period which will begin tentatively on October 23, 2019 and end tentatively on October 23, 2020. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Hellwig, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Renee Freaney to the position of full-time cleaner at a rate of \$11.10 per hour effective tentatively October 23, 2019. This appointment carries a one-year probationary period which will begin tentatively on October 23, 2019 and end tentatively on October 23, 2020. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Christian Grover to the substitute teacher list (non-certified) at a rate of \$85.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Chudy, seconded by Hellwig, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Joe Prior to the position of advisor for the Student Mentor Program at a salary of \$1,000 for the 2019-2020 school year.

**Yes – 6
No – 0
Carried**

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Policy & Regulation

1st Reading of Policy: Therapy Dogs: Maren Bush stated that she and her husband have adopted a dog named Toby, who is 1 ½ years old. They are currently having Toby obedience trained and then he will be trained to be a Therapy Dog. Mrs. Bush would like to bring Toby to ECS at no expense to the District. She stated that the dog would be for both students and staff at ECS. Mrs. Bush will bring Toby to a future board meeting. The second reading and approval of the policy will be at the October 29, 2019 Board Meeting.

CSE/CPSE Recommendations:

Moved by Golley, seconded by Hellwig, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900501011, 900500333, 900500859, 900500332, 900500079, 900447027, 900501365, 900500376, 900440377, 900500236, 900447003, 900501320, 900447027, 900500333) at its meeting on October 8, 2019 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (September 4 - October 2, 2019).

**Yes – 6
No – 0
Carried**

Executive Session

Moved by Zlockie, seconded by Golley, to enter into executive session at 7:22 pm to discuss two specific personnel matters and two contractual items.

**Yes – 6
No – 0
Carried**

Moved by Chudy, seconded by Zlockie, to come out of executive session and return to the regular meeting at 8:20 pm.

**Yes – 6
No – 0
Carried**

Adjournment of Meeting

Moved by Hellwig, seconded by Murphy, to adjourn the regular meeting of October 8, 2019 at 8:20 p.m.

**Yes – 6
No – 0
Carried**

District Clerk

Deputy District Clerk